

The **Parks and Recreation Board** met Monday, March 19, 2018, 4:30 pm, at the Parks office. Present at said meeting were Linda Eales, Karen Springer, Jim Pitoukkas, Pat Flannelly, Brandt Patz and Park Board Attorney, Andy Gutwein. Pennie Ainsworth, Bess Witcosky, Chris Foley, Dan Dunten and Jon Munn represented the department. Also present was Council member, Gerald Thomas. Absent was staff member, Cheryl Kolb.

Linda convened the Board at 4:35 pm.

Consent Agenda Items

Minutes – provided online initially, then at meeting

Staff Management Report

West Lafayette Parks & Recreation March Staff Report (March 19, 2018)

Superintendent, Janet Fawley, resigned her position on Thursday, March 08, 2018. Pennie Ainsworth was named Interim Superintendent by Mayor John Dennis.

Staff toured some community centers – Carmel/Clay's Monon Center and Plainfield were larger facilities. Franklin and Greenwood centers were comparable to West Lafayette. The staff also toured the new Lafayette YMCA currently under construction.

Staff performance reviews have been completed and submitted to Human Resources.

The Ice Skating Rink closed on Sunday, March 4. The season had some weather related ups and downs but had a great season. Staff is working on finalizing the closure of the rink facility.

Staff has begun working with BF&S, West Lafayette Fire, Street and Engineering Departments on a trail marking system. The trail markers would be used for emergencies.

Jeannette Rehmel's Student Art Show reception was held on Saturday, March 3rd from 4-6 pm at Morton, rooms 106-18. Over 300 people were in attendance.

Several new Classes have been arranged for Morton's summer programs.

Coordinated contracts to landscape companies for maintenance and mowing work for road right-of-way for the City's Board of Works.

Spoke to a WALLA class regarding the parks and facilities, programs available, trails and future development possibilities.

Preparing for adult softball leagues. Information was sent to last years Coed and Men's league captains. Umpire contracts were mailed. Information about both leagues has been posted to the Department's website.

Maintenance staff has installed 17 new emergency lighting fixtures, and 4 new roof top LED parking lot lights at Morton Center.

Emergency light fixtures at Lilly Nature Center have been inspected.

Park rule signs are being install in all parks.

General maintenance included: damaged playground panel at Lincoln Park removed

- HVAC repairs at Morton Center

- Trail clean up due to Wabash River flooding

- Painting at Lilly Nature center

- Grounds pruning and clean up at the Police station and City lot

- Work on the trolley line trail drainage/erosion with the street dept. is ongoing

Playground and trail inspection reports completed and will be available at March Park board meeting

Up-Coming Events:

April 7 - Winter Market 9am-Noon (last one for the season) at Morton

April 15 - Sam Postlethwait's 100 Birthday Reception 2- 4 pm at Lilly Nature Center

April 28 - Morton Dance Recital, 4 pm Loeb theater & DeTrash the Wabash 9am-1p

Claims – provided online initially, then at meeting.

Karen motioned to approve the Consent Agenda Items as presented. Pat seconded the motion, and the motion carried.

Old Business

- N/A

New Business

Public Stargazing Event at Lilly Nature Center

- BJ Austin, representative of the Wabash Valley Astronomical Society, presented a request to hold a public stargazing event at the Lilly Nature Center on Saturday, April 7, from 8:30 pm – 10:00 pm, requesting, if possible, access to the classroom for a small presentation. The group requests any motion detector lights be covered or disabled during the event. Discussion followed. Pat motioned to approve the requested event as presented. Jim seconded the motion, and the motion carried.

Hands of the Future

- Dan presented the request to approve the 2018 Hands of the Future Use Agreement, noting everything is the same, with the exception of the dates and the amount. Pennie mentioned it would be nice to have recognition as a Co-Sponsor of the group since they are using our facility, and the Board agreed. Karen asked if there was a Certificate of Liability on file, at which Dan believed there was a certificate on file.

Brandt motioned to approve the Hands of the Future Use Agreement as presented. Pat seconded the motion, and the motion carried.

Art Museum

- Kendall Smith, Executive Director of the Art Museum of Greater Lafayette, presented some background information on the Art Museum. Rob Galbraith, a senior partner of Keystone Architecture, and Board Member of the museum, agreed to sketch some ideas for a future museum. Along with Kevin Sullivan, they have come up with exciting conceptual drawings of a new facility. A presentation was shown to the Park Board and attendees. Discussion followed. The Board decided they would like for Erik Carlson to come to the next Park Board meeting for further discussion.

Duke Easement – Tommy Johnston Park

- Andy presented information on Duke Energy's intent to add equipment, with placement of equipment at Tommy Johnston Park. Jon added some information, based on discussion he had with them and the Engineering department during an onsite meeting held the previous month. Discussion followed. The Board consensus was to obtain more information and clarity of the proposal. Pat motioned for an allowance of a vote at a later date, via email, contingent upon identification of the permanent spot, and the proposal of an alternate spot, once clarification is provided and all information has passed through the Park Board attorney, Andy Gutwein. Brandt seconded the motion, and the motion carried.

West Lafayette School Board

- Schools resumed today after spring break last week.
- All three schools in the West Lafayette School Corporation received a four star ranking (the highest) for the 2016-17 school year.

Wabash River

- N/A

Public Comment

- N/A

Other

Cash/Change Funds

- Chris presented a request to establish Cash/Change Funds from the Nonreverting Operating Fund to revert back no later than November 30, 2018, for the following:
 - Morton Dance Concert - \$200.00
 - Municipal Pool - \$200.00

Karen motioned to approve the request for the Cash/Change Funds as presented. Pat seconded the motion, and the motion carried.

Redevelopment Commission (RDC) Presentation

- A presentation on the new recreation center will take place this Wednesday at 5:30 pm at the Morton Community Center in the Multipurpose Room.

Mind BOGgling

- The Mind BOGgling event will take place on Saturday, May 19, at the Celery Bog Nature Area. The EMT Truck, once again, will be on site to provide food for those interested. Brandt motioned to approve the food truck as presented. Jim seconded the motion, and the motion carried.

Adjourn

- Pat motioned to adjourn the meeting. Brandt seconded the motion, and the meeting adjourned at 5:55 pm.

Next Meeting Date

- The next Park Board meeting will be Monday, April 16, 2018, 4:30 pm, at the Parks office on Kalberer Rd.

Presiding Officer

File: Cheryl/2018ParkBoardMinutes/Minutes#03/March2018

Secretary